

CARLTON GERRELL, MAYOR  
KIM FOSTER, CITY MANAGER  
FRED MCLEAN, ATTORNEY



JACKIE JONES, VICE-MAYOR  
GAYLE GRIFFITH, COMMISSIONER  
SAM THARPE, COMMISSIONER  
JOHN ETHERIDGE, COMMISSIONER

**CITY OF PARIS, TENNESSEE  
BOARD OF COMMISSIONERS REGULAR MEETING AGENDA**

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**CITY HALL COURTROOM  
June 3, 2021  
5:00 P.M.**

**PUBLIC HEARING**

**1.) Ordinance to Amend the Fiscal Year 2021 Budget:** Kim Foster, City Manager

**Call to Order:** Carlton Gerrell, City Mayor

**Roll Call:** Traci Shannon, Finance Director

**Pledge of Allegiance and Prayer**

**Approval of the Minutes of Previous Meetings:** Regular Meeting – May 6, 2021

**Board Will Hear Comments from Citizens**

**Board Will Hear Comments from the Commission**

**Service Resolutions and Proclamations:** None

## **OLD BUSINESS**

- 1.) **Ordinance to Amend the Fiscal Year 2021 Budget (Second Reading):** Kim Foster, City Manager
- 2.) **Request to Amend Zoning Ordinance for Carwash Use, Carwash at Walmart Rendering (First Reading):** Jennifer Morris, Community Development Director

## **NEW BUSINESS**

- 1.) **Financial Update:** Traci Shannon, Finance Director
- 2.) **Appointments to Boards:** Carlton Gerrell, City Mayor
- 3.) **Request to Write-Off Delinquent Personal Property Tax:** Traci Shannon, Finance Director
- 4.) **Adoption of building code oversight for Tiny Houses – International Code Council, International Residential Code, Appendix Q:** Lowell Schrader, Building Inspector / Codes
- 5.) **2021 Property Tax Rate Ordinance:** Kim Foster, City Manager
- 6.) **FY 2022 Proposed Budget Ordinance:** Kim Foster, City Manager

**Status of Various Projects**

**Updates from the City Manager**

**Adjournment**

**OLD BUSINESS**  
**AGENDA ITEM NO. 1**  
**Ordinance to Amend the Fiscal Year 2021 Budget (Second Reading)**

In keeping with the wishes of the Office of State and Local Finance, proposed adjustments to the FY 2021 budget are contained in the following ordinance. As in years past several adjustments relate to the timing of grant related projects. Different this year are adjustments related to the effects of COVID, which also greatly affected the timing of grant projects even more so than usual. The overall impact of this budget amendment is a significant decrease in both revenues and expenditures in the General Fund. Expenditures will decrease more than revenues, even though we did add some large unplanned expenditures, leaving us in a much better position than originally budgeted. Our original budget reflected expenditures exceeding revenues by \$418,259 in the General Fund. After this adjustment our budgeted revenues will exceed expenditures by \$50,742, removing the need to take any money from our fund balance.

Added since our May meeting is an amendment to the Landfill Fund to adjust for an unplanned equipment repair and higher than expected revenues.

**ORDINANCE NO. 1268**

**AN ORDINANCE TO AMEND THE CITY OF PARIS FISCAL YEAR  
2020– 2021 BUDGET**

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality amend the annual budget ordinance to insure compliance with the relating lawful expenditures,

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

Section 1. The FY 2020 – 2021 Budget Ordinance, Section 2 shall be amended by deleting Section 2 in its entirety:

Fund	General			Sanitation		
	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed
<b>Revenues</b>						
Local Taxes	\$8,168,589	\$8,317,750	\$8,054,250			
State of TN	1,629,328	1,955,000	1,460,000			
Federal Government	680,875	656,500	323,500			

Other Sources	1,769,352	2,826,793	6,414,139	1,530,896	1,510,400	1,575,400
<b>Total Revenues</b>	<b>\$12,248,145</b>	<b>\$13,756,043</b>	<b>\$16,251,889</b>	<b>\$1,530,896</b>	<b>\$1,510,400</b>	<b>\$1,575,400</b>
<b>Expenditures</b>						
Salaries	\$4,986,341	\$5,178,638	\$5,281,564	\$398,650	\$440,131	\$445,161
Other	6,778,555	8,570,518	11,388,583	908,010	1,102,260	1,058,510
<b>Total Expenditures</b>	<b>\$11,764,897</b>	<b>\$13,749,157</b>	<b>\$16,670,147</b>	<b>\$1,306,660</b>	<b>\$1,542,391</b>	<b>\$1,503,671</b>
Beginning Fund Balance	\$3,258,155	\$3,741,403	\$3,748,289	\$2,982,870	\$3,207,107	\$3,175,115
Ending Fund Balance	\$3,741,403	\$3,748,289	\$3,330,031	\$3,207,107	\$3,175,115	\$3,246,845
No. of FTE Employees	108	109	109	8	9	10

Fund	Landfill		
	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed
<b>Revenues</b>			
Local Taxes			
State of TN			
Federal Government			
Other Sources	223,375	226,950	197,450
<b>Total Revenues</b>	<b>\$223,375</b>	<b>\$226,950</b>	<b>\$197,450</b>
<b>Expenditures</b>			
Salaries	\$45,323	\$45,649	\$46,496
Other	157,706	172,230	128,787
<b>Total Expenditures</b>	<b>\$203,029</b>	<b>\$217,879</b>	<b>\$175,283</b>
Beginning Fund Balance	\$677,098	\$697,444	\$706,515
Ending Fund Balance	\$697,444	\$706,515	\$728,682
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed
<b>Revenues</b>						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$83,574	\$63,075	\$68,050	\$935	\$700	\$1,000
<b>Total Revenues</b>	<b>\$83,574</b>	<b>\$63,075</b>	<b>\$68,050</b>	<b>\$935</b>	<b>\$700</b>	<b>\$1,000</b>

<b>Expenditures</b>						
Salaries						
Other	\$81,460	\$94,600	\$100,900	\$6,241	\$17,000	\$17,000
<b>Total Expenditures</b>	<b>\$81,460</b>	<b>\$94,600</b>	<b>\$100,900</b>	<b>\$6,241</b>	<b>\$17,000</b>	<b>\$17,000</b>
Beginning Fund Balance	\$159,364	\$161,478	\$129,953	\$357,231	\$351,925	\$335,625
Ending Fund Balance	\$161,478	\$129,953	\$97,103	\$351,925	\$335,625	\$319,625
No. of FTE Employees	0	0	0	0	0	0

Section 2. The City of Paris City Commission does hereby amend the following estimate of revenues, estimated unencumbered fund balances, and expenditures as follows:

General Fund Revenues shall be amended as follows:

Local Option Sales Tax shall increase by \$825,000  
 2020 Multimodal Access Grant shall decrease by \$40,000  
 2018 LPRF Grant - Splashpad shall increase by \$100,000  
 2018 TA Grant - Sidewalks shall decrease by \$197,500  
 2018 STBG – Signal Replacement shall decrease by \$52,000  
 BRZ – Rison St. Bridge shall decrease by \$1,030,800  
 Governor's Local Support Grant shall increase by \$150,000  
 State Sales Tax shall increase by \$150,000  
 BPU Wastewater – USDA Bond shall decrease by \$2,216,000  
 BPU Water – USDA Bond shall decrease by \$1,000,000

General Fund Expenditures are amended as follows:

Fire Department:

General Purpose Equipment will increase by \$302,000

State Street Aid:

Asphalt & Asphalt Filler will increase by \$100,000

In the area of Community Development, the following amendments will be made:

2020 Multimodal Access Grant will increase by \$33,000  
 TDTD Tourism Enhancement Grant will decrease by \$17,000  
 2018 LPRF Grant - Splashpad will increase by \$600,000  
 2018 STBG – Signal Replacement will decrease by \$53,000  
 BRZ – Rison St. Bridge will decrease by \$1,291,000  
 2018 TA Grant – Sidewalks shall decrease by \$210,000  
 County-Wide Radio Project will increase by \$71,700  
 BPU Wastewater – USDA Bond shall decrease by \$2,216,000  
 BPU Water – USDA Bond shall decrease by \$1,000,000  
 Governor's Local Support Grant shall decrease by \$100,000

Landfill Fund Revenues shall be amended as follows:

Gate Receipts – Brush & Debris shall increase by \$10,000  
 Insurance Proceeds shall increase by \$17,800

Landfill Expenses shall be amended as follows:

Machinery & Equipment Parts shall increase by \$54,000

So that Section 2 shall read as follows:

Fund	General			Sanitation		
	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed
<b>Revenues</b>						
Local Taxes	\$8,168,589	\$8,317,750	\$8,879,250			
State of TN	1,629,328	1,955,000	1,820,000			
Federal Government	680,875	656,500	74,000			
Other Sources	1,769,352	2,826,793	2,167,339	1,530,896	1,510,400	1,575,400
<b>Total Revenues</b>	<b>\$12,248,145</b>	<b>\$13,756,043</b>	<b>\$12,940,589</b>	<b>\$1,530,896</b>	<b>\$1,510,400</b>	<b>\$1,575,400</b>
<b>Expenditures</b>						
Salaries	\$4,986,341	\$5,178,638	\$5,281,564	\$398,650	\$440,131	\$445,161
Other	6,778,555	8,570,518	7,608,283	908,010	1,102,260	1,058,510
<b>Total Expenditures</b>	<b>\$11,764,897</b>	<b>\$13,749,157</b>	<b>\$12,889,847</b>	<b>\$1,306,660</b>	<b>\$1,542,391</b>	<b>\$1,503,671</b>
Beginning Fund Balance	\$3,258,155	\$3,741,403	\$3,748,289	\$2,982,870	\$3,207,107	\$3,175,115
Ending Fund Balance	\$3,741,403	\$3,748,289	\$3,799,031	\$3,207,107	\$3,175,115	\$3,246,845
No. of FTE Employees	108	109	109	8	9	10

Fund	Landfill		
	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed
<b>Revenues</b>			
Local Taxes			
State of TN			
Federal Government			
Other Sources	223,375	226,950	225,250
<b>Total Revenues</b>	<b>\$223,375</b>	<b>\$226,950</b>	<b>\$225,250</b>
<b>Expenditures</b>			
Salaries	\$45,323	\$45,649	\$46,496
Other	157,706	172,230	182,787
<b>Total Expenditures</b>	<b>\$203,029</b>	<b>\$217,879</b>	<b>\$229,283</b>
Beginning Fund Balance	\$677,098	\$697,444	\$706,515
Ending Fund Balance	\$697,444	\$706,515	\$702,482
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed	FY 2019 Audited	FY 2020 Budget	FY 2021 Proposed
<b>Revenues</b>						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$83,574	\$63,075	\$68,050	\$935	\$700	\$1,000
<b>Total Revenues</b>	<b>\$83,574</b>	<b>\$63,075</b>	<b>\$68,050</b>	<b>\$935</b>	<b>\$700</b>	<b>\$1,000</b>
<b>Expenditures</b>						
Salaries						
Other	\$81,460	\$94,600	\$100,900	\$6,241	\$17,000	\$17,000
<b>Total Expenditures</b>	<b>\$81,460</b>	<b>\$94,600</b>	<b>\$100,900</b>	<b>\$6,241</b>	<b>\$17,000</b>	<b>\$17,000</b>
Beginning Fund Balance	\$159,364	\$161,478	\$129,953	\$357,231	\$351,925	\$335,625
Ending Fund Balance	\$161,478	\$129,953	\$97,103	\$351,925	\$335,625	\$319,625
No. of FTE Employees	0	0	0	0	0	0

Section 3. The current Section 3 shall be deleted in its entirety:

General Fund	\$20,000,178
Sanitation	4,750,515
Landfill	903,965
Drug Fund	192,030
Cemetery Fund	336,625
<b>Total All Funds</b>	<b>\$26,183,313</b>

Section 3 is amended as follows:

General Fund	\$16,688,878
Sanitation	4,750,515
Landfill	931,765
Drug Fund	192,030
Cemetery Fund	336,625
<b>Total All Funds</b>	<b>\$22,899,813</b>

SECTION 4. All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 5. This ordinance shall take effect \_\_\_\_\_ the public welfare requiring it.

Passed and adopted \_\_\_\_\_.

Passed and adopted \_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director

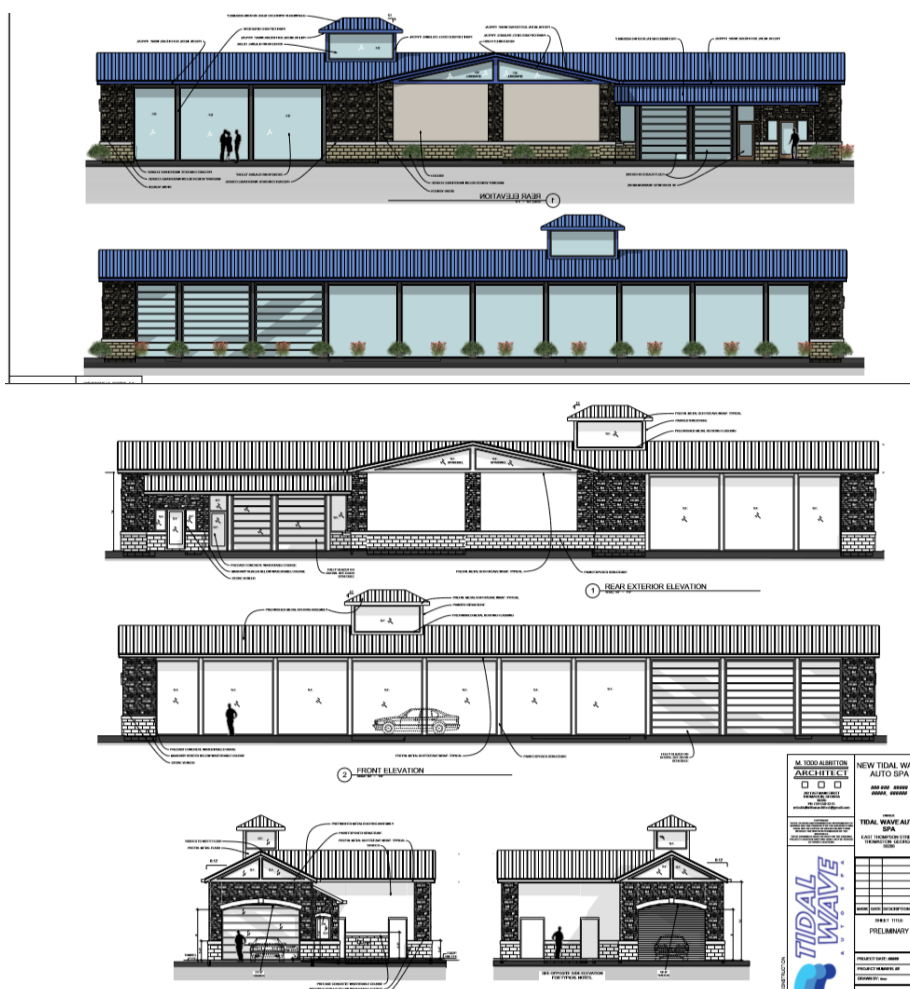
**OLD BUSINESS  
AGENDA ITEM NO. 2**

**Request to Amend Zoning Ordinance for Carwash Use, Carwash at Walmart Rendering  
(First Reading)**

The Planning Commission reviewed a request by John Lapointe of Brightwork Real Estate, representing Tidal Wave Auto Spa. After review and discussion the Planning Commission has recommended to amend the Zoning Ordinance table of uses to allow an Auto Wash as a use by right in B-1, B-2, P-B, and add the SC-1 Zoning District.

The basis for this recommendation is that a car wash is currently allowed in the other commercial zones. However, we currently have a car wash in each of the zones including the SC-1 which is non-conforming. This business would not be allowed to expand or rebuild if destroyed.

This ordinance would be up for first reading. If adopted on first reading, the second reading and a Public Hearing would be held at the July meeting.



# City of Paris

100 N Caldwell St  
P.O. Box 970  
Paris, TN 38242  
<http://paristn.gov/>

## APPLICATION FOR AMENDMENT TO ZONING ORDINANCE

For Internal Use Only

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

### APPLICANT'S INFORMATION

Name of Individual: John Lapointe Phone: 813-874-1700- ext. 243

Address: 1210 Mineral Wells Ave. City/State: Paris, TN

Email Address: jlapointe@brightworkre.com

Applicant's Interest in Property: ☐ Owner ☒ Agent ☐ Lessee ☐ Option to Purchase

PROPERTY INFORMATION: Map: 116B Group: B Parcel: 016.01

Property Address: 1210 Mineral Wells Ave.

### REQUEST TO REZONE PROPERTY

Current Zoning Classification: SC-1 Requested Zoning Classification: SC-1

Reason for Request/Remarks: Requesting carwash to be allowed in the SC-1 district. Please see attached letter.

Site Plan Required: Yes No

Map Required: Yes No

Site Plan Required: Yes No

### REQUEST TO AMEND TEXT OF THE MUNICIPAL ZONING ORDINANCE

Chapter: \_\_\_\_\_ Section: \_\_\_\_\_ Requested Amendments/Remarks: \_\_\_\_\_

I hereby certify that the statements made by me herein and the maps and other accompanying data submitted herewith are true and correct.

Applicant Signature: John Lapointe Date: 04/29/2021

City Commission Meeting: \_\_\_\_/\_\_\_\_/\_\_\_\_

Planning Commission Meeting: \_\_\_\_/\_\_\_\_/\_\_\_\_

Planning Commission Recommendation: \_\_\_\_\_ Date of Action: \_\_\_\_/\_\_\_\_/\_\_\_\_

Action by Board of Commissioners: \_\_\_\_\_ Date of Action: \_\_\_\_/\_\_\_\_/\_\_\_\_

# PEA GROUP

• • •

13430 NW Freeway, Suite 350  
Houston, TX 77040

713.688.3530  
peagroup.com

April 29, 2021

Jennifer Morris  
Community Development Director  
City of Paris  
100 N. Caldwell St.  
P.O. Box 970  
Paris, TN 38242

**RE: Carwash in SC-1 District  
Tidal Wave Auto Spa  
1210 Mineral Wells Avenue  
Paris, TN 38242**

Dear Jennifer:

We are looking to develop a Tidal Wave Auto Spa on the 1.2 acres located at 1210 Mineral Wells Avenue. The site is an existing undeveloped outparcel to the Walmart shopping center and is currently zoned SC-1. Please use this letter as our request to allow a carwash in the SC-1 Shopping Center District.

We believe the existing Walmart shopping center (SC-1) and a car wash use to be complementary and compatible to each other and will enhance the overall shopping experience at this location. We have attached a draft site plan and elevations for your use.

Thanks for all your help and consideration. If you have any questions or need additional information, please do not hesitate to contact us via phone or email.

Regards,



Jacques Gilbert, PE  
Project Manager

**NEW BUSINESS**  
**AGENDA ITEM NO.1**  
**Financial Update**

**Narrative to April 2021 Operating Statement**

The last stimulus payment was received in March so we expected a good month for our retail sales tax revenue. However, it was up an incredible 31% compared to last March. Our fiscal year-to-date reflects a 13% increase compared to last year.

Revenues were behind expenditures in the General Fund for the month of April. However, we are still ahead fiscal year-to-date. The out of ordinary expenses for April included \$41K for the cost of the property reappraisal and \$127K for material for street repairs.

The month of May will reflect the principal payments on our debt service which will likely result in a large deficit for the month. We do receive the majority of business tax payments from the State during the month of May which could offset some of the debt payment.

Other Business:

**New Employees (1):** City Hall Maintenance/Custodian

**Retired (2):** City Hall Maintenance/Custodian, Emergency Communications

We issued six business licenses in April:

**New Business (6):** Taylor Hearing Center, Faith's Online Sales, Lyndon Innovations, KS Apparel, A Cut Beyond Landscaping, JUS C.B.D.

CITY OF PARIS, TENNESSEE							
RETAIL SALES TAX REVENUE							
							%
	FY2017	FY2018	FY2019	FY2020	FY2021		Incr(Decr)
JULY	\$748,999	\$791,918	\$787,901	\$802,267	\$898,979		12.05%
AUGUST	\$738,171	\$775,581	\$790,533	\$799,378	\$843,541		5.52%
SEPTEMBER	\$791,866	\$812,873	\$774,425	\$797,992	\$888,921		11.39%
OCTOBER	\$732,345	\$777,777	\$761,812	\$761,453	\$873,733		14.75%
NOVEMBER	\$770,351	\$821,637	\$809,116	\$807,105	\$874,641		8.37%
DECEMBER	\$999,663	\$927,868	\$960,027	\$957,286	\$1,097,412		14.64%
JANUARY	\$674,764	\$689,391	\$665,013	\$713,906	\$844,826		18.34%
FEBRUARY	\$684,426	\$697,202	\$704,313	\$727,380	\$719,938		-1.02%
MARCH	\$840,859	\$840,412	\$877,659	\$840,175	\$1,101,592		31.11%
APRIL	\$792,642	\$774,320	\$849,875	\$865,360			
MAY	\$796,500	\$840,600	\$863,697	\$949,140			
JUNE	\$871,656	\$849,365	\$873,145	\$966,861			
TOTAL	\$9,442,243	\$9,598,946	\$9,717,515	\$9,988,303	\$8,143,584		
Previous YTD %							
Increase/Decrease	2.52%	1.66%	1.24%	2.79%	13.00%		
	\$9,442,243	\$9,598,946	\$9,717,515	\$7,206,942			

**MONTHLY OPERATING STATEMENT**  
**April 2021**

<b>REVENUES</b>		<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
Property Taxes		1,469,000	27,176	1,502,891	102.31%
Local Option Sales Tax		4,550,000	352,360	4,384,322	96.36%
Wholesale Liquor / Beer		790,000	83,476	774,470	98.03%
Business Tax		360,000	15,830	178,526	49.59%
Fees & Licenses		162,500	2,151	131,745	81.07%
In Lieu Payments		876,250	89,817	660,478	75.38%
Grants		1,779,475	8,904	671,672	37.75%
State Shared taxes		1,366,000	107,846	1,358,779	99.47%
All Other		4,898,664	115,329	1,403,996	28.66%
<b>Total General Fund Revenue</b>		<b>16,251,889</b>	<b>802,889</b>	<b>11,066,879</b>	<b>68.10%</b>
Solid Waste Collection - BPU		1,225,000	111,113	1,049,595	85.68%
Solid Waste Disposal - Transfer		350,000	34,143	331,670	94.76%
Other Revenue		400	0	400	100.04%
<b>Total Sanitation</b>		<b>1,575,400</b>	<b>145,257</b>	<b>1,381,665</b>	<b>87.70%</b>
Gate Receipts - Brush & Debris		120,000	11,896	118,771	98.98%
County Share Operating Exp		35,000	0	6,198	17.71%
Gate Receipts - Tires		12,000	887	4,231	35.26%
Other Revenue		30,450	17,849	49,085	161.20%
<b>Total Landfill</b>		<b>197,450</b>	<b>30,632</b>	<b>178,285</b>	<b>90.29%</b>
<b>Total Drug Fund</b>		<b>68,050</b>	<b>7,425</b>	<b>40,466</b>	<b>59.46%</b>
<b>TOTAL REVENUES</b>		<b>18,092,789</b>	<b>986,202</b>	<b>12,667,295</b>	<b>70.01%</b>

	<b>EXPENDITURES</b>		<u>Annual Budget</u>	<u>Current Month</u>	<u>Yr to Date</u>	<u>Percent Realized</u>
	Grants & Donations		273,990	44,803	257,420	93.95%
	General Administration		371,814	28,983	296,278	79.68%
	Economic Development		124,264	10,750	102,818	82.74%
	Elections		4,500	0	0	0.00%
	Financial Administration		301,825	17,694	245,284	81.27%
	City Hall Building		94,689	6,611	72,847	76.93%
	Police Department		2,331,078	155,507	1,830,233	78.51%
	Emergency Communications		709,474	50,819	537,640	75.78%
	Fire Department		1,671,837	137,792	1,711,263	102.36%
	Building Inspection		91,502	5,611	68,032	74.35%
	Street Maintenance		1,598,399	106,721	1,109,339	69.40%
	State Street Aid		500,000	128,286	611,469	122.29%
	Storm Water Management		71,587	3,041	44,820	62.61%
	Street Lighting		102,000	3,796	77,580	76.06%
	City Garage		278,963	17,610	225,538	80.85%
	Cemetery Maintenance		61,124	12,344	49,050	80.25%
	Health & Animal Control		165,976	11,116	131,207	79.05%
	Civic Center		544,297	34,047	374,339	68.77%
	Parks & Recreation		997,395	75,271	734,231	73.61%
	Library		166,487	0	138,739	83.33%
	Community Development		5,385,400	-1,686	1,132,385	21.03%
	Debt Service		823,546	13,135	248,922	30.23%
	<b>General Fund Expenditures</b>		<b>16,670,147</b>	<b>862,250</b>	<b>9,999,434</b>	<b>59.98%</b>
	Sanitation Collection		873,671	78,593	679,907	77.82%
	Contractual Services		630,000	53,779	506,160	80.34%
	<b>Total Sanitation</b>		<b>1,503,671</b>	<b>132,371</b>	<b>1,186,067</b>	<b>78.88%</b>
	<b>Total Landfill</b>		<b>175,284</b>	<b>21,800</b>	<b>138,320</b>	<b>78.91%</b>
	<b>Total Drug Fund</b>		<b>100,900</b>	<b>6,357</b>	<b>31,222</b>	<b>30.94%</b>
	<b>TOTAL EXPENDITURES</b>		<b>18,450,002</b>	<b>1,022,778</b>	<b>11,355,042</b>	<b>61.54%</b>

<u>REVENUES OVER / (UNDER) EXPENDITURES</u>	<u>Current Month</u>	<u>Yr to Date</u>
General Fund	(59,361)	1,067,445
Sanitation	12,885	195,598
Landfill	8,832	39,965
Drug Fund	1,068	9,244

**NEW BUSINESS**  
**AGENDA ITEM NO.2**  
**Appointments of Boards**

<u><b>BOARD</b></u>	<u><b>CURRENT MEMBER</b></u>	<u><b>PROPOSED MEMBER</b></u>	<u><b>TERM EXPIRATION</b></u>	<u><b>NEW EXPIRATION</b></u>
Paris Utility Authority  4 Year Term  (Mayor w/ Commission Approval)	Butch Powers	Butch Powers	July 1, 2021	July 1, 2025
Paris-Henry County Library Board  3 Year Term (limit of two terms)  (Mayor w/ Commission Approval)	Jack Spencer	Cindy Snyder	July 1, 2022	July 1, 2021
Paris-Henry County Volunteer Center Board  3 Year Term  (Mayor w/ Commission Approval)	Reginald Caldwell	Reginald Caldwell	July 1, 2021	July 1, 2024
Paris Utility Authority  4 Year Term  (Mayor w/ Commission Approval)	Terry Fuller	Terry Fuller	June 30, 2021	June 30, 2025
Advisory Committee On Americans with Disabilities  3 Year Term  (Mayor w/ Commission Approval)	Jack Spencer	Lacy Kee	September 2, 2021	September 2, 2021

# Paris Utility Authority Board Appointments

The excerpt below is taken from the Certificate of Incorporation for Paris Utility Authority regarding board appointments.

5. Board of Directors.

(a) Number of Directors. The Board of Directors of the Authority shall have five (5) members.

(b) Initial Directors and Terms of Office. The names and initial terms of the initial Board of Directors are:

Name	Term of Office
Ralph Anderson	Expires June 30, 2020
Terry Fuller	Expires June 30, 2021
Butch Powers	Expires June 30, 2021
David Flowers	Expires June 30, 2022
Michael Murphey	Expires June 30, 2023

Except as otherwise provided in the Act or this section, Directors shall serve until their successor(s) are duly appointed.

(c) Subsequent Directors. All subsequent appointments of Directors shall be for four-year terms commencing on July 1 and ending on June 30, and such Directors shall continue to serve following expiration of their respective four-year terms until reappointment or until their successors are duly appointed by the Board of Directors of the Authority and approved by the Board of Commissioners of the City of Paris, Tennessee. Not later than May 1 prior to the expiration of the term of office of any Director, the Board of Directors of the Authority shall appoint a person, subject to the right of the Board of Commissioners to affirmatively approve or reject such appointment, to fill the vacancy created by an expiring term. Such appointment shall become effective immediately upon the expiration of the then-current term upon either the affirmative approval by the Board of Commissioners or the failure to reject such appointment within sixty (60) days of the appointment by the Board of Directors. If the person appointed by the Board of Directors of the Authority is rejected by the Board of Commissioners within sixty (60) days of the appointment, the Board of Directors of the Authority shall appoint another person, subject again to the right of the Board of Commissioners to reject such appointment within sixty (60) days in accordance with the provisions of this subsection.

**NEW BUSINESS  
AGENDA ITEM NO. 3  
Request to Write-Off Delinquent Personal Property Tax**

Following is a list of uncollectible Personal Property taxes ordered by Chancery Court on 5-03-21 to be dismissed.

<b>Personal Property Tax Dismissals per Chancery Court Order 5-3-21</b>		
<b>Map/Parcel</b>	<b>Business Name</b>	<b>Amount</b>
1-106-G-D-106-G-11.00-P-1	Molly Pops Childcare LLC	32.00
1-106-M-B-106-M-2.00-P-1	Predelwitz Photography	2.00
1-106-J-999-607.00-9	Tri-County Family Medicine & Urgent Care	62.00
1-95-P-H-95-P-6.00-P	Car Trends	2.00
1-106-B-C-106-B-6.00-P-1	Stoddard Flooring & Electric	0.00
1-117-999-853.00-P	Scott Tire Co.	0.00
1-96-96-56.00-P-1	Columbiad Fabrication & Aviation	220.00
1-106-C-999-92.01-P	B Photography	4.00
1-116-C-116-C-C-3.00-P-2	Studio K Hair & Nail Salon	4.00
1-106-A-106-A-F-23.00-P-2	Tree of Life Therapeutic	3.00
1-106-A-106-A-F-22.00-P-3	The House	5.00
1-106-A-106-A-N-22.00-P	Jl Lily	3.00
1-106-AA-106-AA-E-9.00-P	Maggies	2.00
1-106-C-106-C-F-6.00-P-1	Everyone's Attic	7.00
7-94-94-48.06-P-1	Breath Easy	10.00
1-106-C-999-852.01-P	Phifer Fire & Safety	2.00
1-95-95-98.08-P	Smith Trusck & Trailer Repair	6.00
1-106-AA-106-AA-F-2.00-P-1	The Alpha Omega Counseling Ctr	6.00
1-106-G-106-G-H-10.00-P	The Peaeful Warrior	1.00
1-106-H-106-H-C-21.00-P	Becks Food	5.00
7-94-999-75.01-P	Lakeway Monuments	0.00
1-95-H-95-H-A-20.00-P-1	Family Fun Center	2.00
	<b>Total</b>	<b>378.00</b>

**NEW BUSINESS**  
**AGENDA ITEM NO. 4**  
**Adoption of building code oversight for Tiny Houses – International Code Council,**  
**International Residential Code, Appendix Q**

Topic: Staff has recently fielded an increasing volume of questions from the community regarding “Tiny Houses”.

Challenge: The currently adopted building code for the city related to residential construction is the 2018 International Code Council, International Residential Code (2018 IRC) which applies specifically to traditional one and two family residential dwellings.

Discussion: Tiny houses are houses that are less than 400 square feet. They utilize various unique construction methods to accommodate small square footage living areas which are not authorized methods of construction per the currently adopted chapters of the 2018 IRC. This bans construction of tiny houses in the city because of the use of nontraditional construction methods for stairs, windows, egress, and ceiling height, etc... which essentially makes them illegal.

Proper oversight of construction methods used in tiny houses is contained in the 2018 IRC as Appendix Q. However, the various appendices to the 2018 IRC are not applicable unless specifically adopted in ordinance.

None of the above would apply to trailer mounted tiny houses which will continue to be treated as recreational vehicles, campers, or trailers as they are not permanently affixed to a foundation, electrical service, water, and sanitary sewer.

*Related topics/considerations (Rabbit Hole's):*

- *The city has no minimum square footage (SF) requirements for dwellings in residential zones.*
- *Many residents want to build tiny houses as Accessory Dwelling Units (ADU) on parcels.*
- *Numerous residents have been directed to relocate from sheds (\*) that are accessory to a primary structure over the last year.*
- *There are city residents living in sheds (\*) on parcels that as the only principle structure.*

*Other TN areas:*

- *Etowah limits R-1 to 800 SF min; R-2 & R-3 = 600 SF min.*
  - o *MTAS recommends not establishing anything > 1000 SF min for equal housing.*
- *Dandridge limits the min tiny house SF to > 138 SF.*
- *Knoxville limits single occupant to > 120 SF min & two occupants to 320 SF min for tiny houses.*
- *Numerous areas only allow them as ADU's and not primary dwellings.*

\* Sheds cannot be turned into residences per T.C.A. 68-126-303 Ready-Removable/Modular Home Law. Staff requests adoption of Appendix Q of the International Residential Code.

## APPENDIX Q TINY HOUSES

*This provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance.*

### User note:

*About this appendix: Appendix Q relaxes various requirements in the body of the code as they apply to houses that are 400 square feet in area or less. Attention is specifically paid to features such as compact stairs, including stair handrails and headroom, ladders, reduced ceiling heights in lofts and guard and emergency escape and rescue opening requirements at lofts.*

### SECTION AQ101 GENERAL

**AQ101.1 Scope.** This appendix shall be applicable to *tiny houses* used as single dwelling units. *Tiny houses* shall comply with this code except as otherwise stated in this appendix.

### SECTION AQ102 DEFINITIONS

**AQ102.1 General.** The following words and terms shall, for the purposes of this appendix, have the meanings shown herein. Refer to Chapter 2 of this code for general definitions.

**EGRESS ROOF ACCESS WINDOW.** A *skylight* or roof window designed and installed to satisfy the emergency escape and rescue opening requirements of Section R310.2.

**LANDING PLATFORM.** A landing provided as the top step of a stairway accessing a *loft*.

**LOFT.** A floor level located more than 30 inches (762 mm) above the main floor, open to the main floor on one or more sides with a ceiling height of less than 6 feet 8 inches (2032 mm) and used as a living or sleeping space.

**TINY HOUSE.** A dwelling that is 400 square feet (37 m<sup>2</sup>) or less in floor area excluding *lofts*.

### SECTION AQ103 CEILING HEIGHT

**AQ103.1 Minimum ceiling height.** *Habitable space* and hallways in *tiny houses* shall have a ceiling height of not less than 6 feet 8 inches (2032 mm). Bathrooms, toilet rooms and kitchens shall have a ceiling height of not less than 6 feet 4 inches (1930 mm). Obstructions including, but not limited to, beams, girders, ducts and lighting, shall not extend below these minimum ceiling heights.

**Exception:** Ceiling heights in *lofts* are permitted to be less than 6 feet 8 inches (2032 mm).

### SECTION AQ104 LOFTS

**AQ104.1 Minimum loft area and dimensions.** *Lofts* used as a sleeping or living space shall meet the minimum area and dimension requirements of Sections AQ104.1.1 through AQ104.1.3.

**AQ104.1.1 Minimum area.** *Lofts* shall have a floor area of not less than 35 square feet (3.25 m<sup>2</sup>).

**AQ104.1.2 Minimum dimensions.** *Lofts* shall be not less than 5 feet (1524 mm) in any horizontal dimension.

**AQ104.1.3 Height effect on loft area.** Portions of a *loft* with a sloped ceiling measuring less than 3 feet (914 mm) from the finished floor to the finished ceiling shall not be considered as contributing to the minimum required area for the *loft*.

**Exception:** Under gable roofs with a minimum slope of 6 units vertical in 12 units horizontal (50-percent slope), portions of a *loft* with a sloped ceiling measuring less than 16 inches (406 mm) from the finished floor to the finished ceiling shall not be considered as contributing to the minimum required area for the *loft*.

**AQ104.2 Loft access.** The access to and primary egress from *lofts* shall be of any type described in Sections AQ104.2.1 through AQ104.2.4.

**AQ104.2.1 Stairways.** Stairways accessing *lofts* shall comply with this code or with Sections AQ104.2.1.1 through AQ104.2.1.5.

**AQ104.2.1.1 Width.** Stairways accessing a *loft* shall not be less than 17 inches (432 mm) in clear width at or above the handrail. The width below the handrail shall be not less than 20 inches (508 mm).

**AQ104.2.1.2 Headroom.** The headroom in stairways accessing a *loft* shall be not less than 6 feet 2 inches (1880 mm), as measured vertically, from a sloped line connecting the tread or landing platform nosings in the middle of their width.

**AQ104.2.1.3 Treads and risers.** Risers for stairs accessing a *loft* shall be not less than 7 inches (178 mm) and not more than 12 inches (305 mm) in height. Tread depth and riser height shall be calculated in accordance with one of the following formulas:

1. The tread depth shall be 20 inches (508 mm) minus four-thirds of the riser height.
2. The riser height shall be 15 inches (381 mm) minus three-fourths of the tread depth.

**AQ104.2.1.4 Landing platforms.** The top tread and riser of stairways accessing *lofts* shall be constructed as a *landing platform* where the *loft* ceiling height is less

than 6 feet 2 inches (1880 mm) where the stairway meets the *loft*. The *landing platform* shall be 18 inches to 22 inches (457 to 559 mm) in depth measured from the nosing of the landing platform to the edge of the *loft*, and 16 to 18 inches (406 to 457 mm) in height measured from the *landing platform* to the *loft floor*.

**AQ104.2.1.5 Handrails.** Handrails shall comply with Section R311.7.8.

**AQ104.2.1.6 Stairway guards.** Guards at open sides of stairways shall comply with Section R312.1.

**AQ104.2.2 Ladders.** Ladders accessing *lofts* shall comply with Sections AQ104.2.1 and AQ104.2.2.

**AQ104.2.2.1 Size and capacity.** Ladders accessing *lofts* shall have a rung width of not less than 12 inches (305 mm), and 10-inch (254 mm) to 14-inch (356 mm) spacing between rungs. Ladders shall be capable of supporting a 200-pound (75 kg) load on any rung. Rung spacing shall be uniform within  $\frac{3}{8}$  inch (9.5 mm).

**AQ104.2.2.2 Incline.** Ladders shall be installed at 70 to 80 degrees from horizontal.

**AQ104.2.3 Alternating tread devices.** Alternating tread devices accessing *lofts* shall comply with Sections R311.7.11.1 and R311.7.11.2. The clear width at and below the handrails shall be not less than 20 inches (508 mm).

**AQ104.2.4 Ships ladders.** Ships ladders accessing *lofts* shall comply with Sections R311.7.12.1 and R311.7.12.2. The clear width at and below handrails shall be not less than 20 inches (508 mm).

**AQ104.2.5 Loft Guards.** *Loft* guards shall be located along the open side of *lofts*. *Loft* guards shall be not less than 36 inches (914 mm) in height or one-half of the clear height to the ceiling, whichever is less.

## SECTION AQ105

### EMERGENCY ESCAPE AND RESCUE OPENINGS

**AQ105.1 General.** *Tiny houses* shall meet the requirements of Section R310 for emergency escape and rescue openings.

**Exception:** *Egress roof access windows* in *lofts* used as sleeping rooms shall be deemed to meet the requirements of Section R310 where installed such that the bottom of the opening is not more than 44 inches (1118 mm) above the *loft floor*, provided the egress roof access window complies with the minimum opening area requirements of Section R310.2.1.

**NEW BUSINESS**  
**AGENDA ITEM NO. 5**  
**2021 Property Tax Rate Ordinance**

The current property tax rate is \$.72 per \$100 of assessed value. The following ordinance is being presented with no specific rate included. Determination of the 2021 property tax rate will be made after adequate discussion.

ORDINANCE NO. 1269

AN ORDINANCE Fixing the Property Tax Rate and Providing for the  
Date and Condition of Payment for the Year 2021.

BE IT ORDAINED by the Board of Commissioners of the City of Paris, Tennessee, that the following shall be the property tax rate and conditions by which they may be paid for the year 2021.

SECTION 1. A tax of \$.XX per hundred dollars (\$100) of assessed valuation on all taxable property, real and personal, within the corporate limits of the City of Paris, be and hereby is levied for the use of the City of Paris, Tennessee, for the taxable year of 2021.

SECTION 2. All taxes on property, both real and personal, shall be due and payable upon the effective date of this ordinance and shall become delinquent on the first (1<sup>st</sup>) day of March, 2022. In the event that payment is not made before March 1, 2022, the amount of said tax will become delinquent and a penalty of one and one-half percent (1.5%) for each month thereafter for twelve months upon all taxes remaining shall be imposed and collected by the City and paid into the City Treasury.

SECTION 3. All ordinance and parts of ordinances or resolutions in conflict with this ordinance are hereby repealed.

SECTION 4. This ordinance shall take effect on the first day of October, 2021.

Passed and adopted June 3, 2021.

Passed and adopted June \_\_, 2021.

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Mayor

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Finance Director

**NEW BUSINESS  
AGENDA ITEM NO. 6  
FY 2022 Proposed Budget Ordinance**

The following proposed FY 2022 Budget Ordinance is submitted for your consideration. Items of interest include:

- A 3% COLA for all employees.
- An 8% increase in the cost of healthcare premiums.
- An increase of \$100,000 to the paving budget to bring it to \$600,000.
- \$1,344,800 in capital purchases city-wide; the most significant purchases being 29 new air packs (SCBAs) for the Fire Dept. in the amount of \$186,700; a new tractor and trailer for hauling large equipment for the Street Dept. in the amount of \$171,000; a \$175,000 new rear packer for sanitation; and a well overdue track loader for the landfill priced at \$304,600. This cost will be split with the County.
- An additional Police Officer to fill in for one of our officers who will be transitioned to the position of School Resource Officer at Inman Middle School.
- Four different grant projects including sidewalks in the HCHS & Rhea area, new signalization in downtown (2 grants) and replacement of the Rison Street bridge. Total matching dollars for these grants are \$329,000.

Currently, the budget shows expenses will exceed revenues in the General Fund by \$397,774. In the Landfill there is a tiny deficit of \$574, and a significant deficit in the Sanitation Fund of \$411,305 which is due to the two pieces of equipment budgeted to be purchased. The Sanitation Fund has a very healthy fund balance. The General Fund has a healthy fund balance too, but unlike the Sanitation Fund, approximately \$280,000 of the deficit is made up of recurring expenses associated with compensation and healthcare costs.

ORDINANCE NO. 1270

AN ORDINANCE OF THE CITY OF PARIS, TENNESSEE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with the information required by that state statute and that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the City Commission shall not make any appropriations in excess of estimated available funds except to provide for an actual emergency threatening the health, property or life of the inhabitants of the City of Paris; and

WHEREAS, the City Commission has published the annual operating budget in a newspaper of general circulation not less than ten (10) days prior to the meeting when the City Commission will consider final passage of the budget; and

NOW THEREFORE BE IT ORDAINED BY THE CITY OF PARIS, TENNESSEE AS FOLLOWS:

SECTION 1. The City Commission of the City of Paris does adopt the following revenue schedule for fiscal Year 2022:

	<u>2020 Actual</u>	<u>2021 Budgeted</u>	<u>2022 Proposed</u>
Property Taxes	\$1,491,035	\$1,469,000	\$1,542,000
Sales Tax (State & Local)	\$5,819,330	\$5,400,000	\$6,125,950

SECTION 2. The City of Paris City Commission does hereby adopt the following estimate of revenues, estimated unencumbered fund balances, and expenditures:

Fund	General			Sanitation		
	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed
<b>Revenues</b>						
Local Taxes	\$8,514,688	\$8,054,250	\$8,752,200			
State of TN	1,919,062	1,440,000	1,512,000			
Federal Government	345,792	323,500	949,000			
Other Sources	2,762,011	6,434,139	3,144,450	1,618,066	1,575,400	1,575,400
<b>Total Revenues</b>	<b>\$13,541,553</b>	<b>\$16,251,889</b>	<b>\$14,357,650</b>	<b>\$1,618,066</b>	<b>\$1,575,400</b>	<b>\$1,575,400</b>
<b>Expenditures</b>						
Salaries	\$5,056,112	\$5,281,564	\$5,557,258	\$430,909	\$445,161	\$469,722
Other	7,415,696	11,388,583	9,198,166	1,033,511	1,058,510	1,516,984
<b>Total Expenditures</b>	<b>\$12,471,808</b>	<b>\$16,670,147</b>	<b>\$14,755,424</b>	<b>\$1,464,419</b>	<b>\$1,503,671</b>	<b>\$1,986,705</b>
Beginning Fund Balance	\$3,741,403	\$4,811,148	\$4,392,890	\$3,207,107	\$3,360,753	\$3,432,482
Ending Fund Balance	\$4,811,148	\$4,392,890	\$3,995,116	\$3,360,753	\$3,432,482	\$3,021,177
No. of FTE Employees	113	113	113	9	10	10

Fund	Landfill		
	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed
<b>Revenues</b>			
Local Taxes			
State of TN			
Federal Government			
Other Sources	197,595	197,450	200,500
<b>Total Revenues</b>	<b>\$197,595</b>	<b>\$197,450</b>	<b>\$200,500</b>
<b>Expenditures</b>			
Salaries	\$43,427	\$46,496	\$48,616
Other	133,986	128,787	152,462

<b>Total Expenditures</b>	<b>\$177,413</b>	<b>\$175,284</b>	<b>\$201,078</b>
Beginning Fund Balance	\$697,444	\$717,626	\$739,792
Ending Fund Balance	\$717,626	\$739,792	\$739,214
No. of FTE Employees	2	1	1

Fund	Drug			Cemetery		
	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed	FY 2020 Audited	FY 2021 Budget	FY 2022 Proposed
<b>Revenues</b>						
Local Taxes						
State of TN						
Federal Government						
Other Sources	\$51,647	\$68,050	\$60,050	\$1,785	\$1,000	\$1,000
<b>Total Revenues</b>	<b>\$51,647</b>	<b>\$68,050</b>	<b>\$60,050</b>	<b>\$1,785</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Expenditures</b>						
Salaries						
Other	\$65,533	\$100,900	\$92,500	\$2,440	\$17,000	\$8,000
<b>Total Expenditures</b>	<b>\$65,533</b>	<b>\$100,900</b>	<b>\$92,500</b>	<b>\$2,440</b>	<b>\$17,000</b>	<b>\$8,000</b>
Beginning Fund Balance	\$161,478	\$147,592	\$114,742	\$351,925	\$351,271	\$335,271
Ending Fund Balance	\$147,592	\$114,742	\$82,292	\$351,271	\$335,271	\$328,271
No. of FTE Employees	0	0	0	0	0	0

SECTION 3. The City Commission of the City of Paris accordingly appropriate from the estimate of revenues and unencumbered fund balances the following amounts for Fiscal Year 2022 (July 1, 2021 through June 30, 2022) the following amounts as set forth above:

General Fund	\$18,750,540
Sanitation	5,007,882
Landfill	940,292
Drug Fund	174,792
Cemetery Fund	336,271
<b>Total All Funds</b>	<b>\$25,209,777</b>

SECTION 4. The City Commission acknowledges the following indebtedness on behalf of the City:

**CITY OF PARIS SCHEDULE OF OUTSTANDING DEBT  
FISCAL YEAR 2022 DEBT SERVICE PAYMENT**

	Authorized & Unissued	Outstanding	Payment Fund	Principal	Interest	Total Debt Service
<b>LOAN AGREEMENTS</b>						
RDA Loan 2012	0	160,417	Economic	137,500	0	137,500
<b>TOTAL LOANS</b>	<b>\$0</b>	<b>\$160,417</b>		<b>\$137,500</b>	<b>\$0</b>	<b>\$137,500</b>
<b>GO BONDS</b>						
TML Bond Series 2012	\$0	\$316,740	General	\$108,000	\$12,640	\$120,640
TML Bond Series 2015	0	955,000	General	260,000	25,200	\$285,200
Energy Cons Bond 2017	0	2,215,000	General	130,000	10,202	\$140,202
TML Bond Series 2019	0	918,000	General	87,000	17,752	\$104,752
<b>TOTAL BONDS</b>	<b>\$0</b>	<b>\$4,404,740</b>		<b>\$585,000</b>	<b>\$65,795</b>	<b>\$650,795</b>

SECTION 5. For Fiscal Year 2022, the following capital projects as proposed:

Project	Proposed Appropriation Amount	By Debt
STBG for Signal Replacement	\$505,600	\$0
Rison St. Bridge Replacement	\$91,500	\$0
TA Grant for Sidewalks	\$1,044,700	\$0
Multi Modal Access Grant	\$780,300	\$0

SECTION 6. A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 7. All encumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 8. This ordinance shall take effect July 1, 2021, the public welfare requiring it.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director

## STATUS OF VARIOUS PROJECTS

### June 2021

	PRIMARY STAFF	TARGET COMPLETION DATE(S)	
HOME Grant	Morris/Foster	2023	We received 27 applications by the May 17 deadline. We will be working with Tim Belton, grant administrator, to evaluate the applications and begin scoring them.
Back Alley Paris	Foster/Morris/ Ray(DPA)	June 2021	The ribbon cutting for the latest completed mural will be on Tuesday, June 1 at 10:00 a.m. The mural is entitled "Experience Paris". Kathy Ray is already working on the application for the next round of Art Builds Communities grant. The next project is planned to be a mural commemorating our upcoming bicentennial.
TA Grant for Sidewalks along Wilson & Patriot	Foster/Morris	Summer 2022	Final construction plans, DBE goal, Specifications & Advertisement, as well as the Final Estimate have all been submitted to TDOT and are under review. We have acquired all needed easements, they will now be submitted to TDOT for review as well. It has been determined that there is the possibility of wetlands present on the HCHS campus so we are working our way through the process of getting the appropriate permits.
2018 STBG Project for Signalization & Safety Upgrades at 3 Intersections Downtown	Foster/Morris	Spring 2022	We are still waiting to receive final approval for the edited NEPA document resubmitted on 4/1/21. TLM continues to work on preliminary layout and is still coordinating with TDOT on Wood Street intersections that will be reworked by TDOT as part of a TDOT paving project. Preliminary layout & grading is planned to be submitted to signal designer in June.
Rison St Bridge Replacement	Foster/Morris	Fall 2022	A2H is in the process of hiring a consultant to complete the Wetlands/Ecology Study now required by TDOT. Once it has been completed it will be submitted to TDOT for their approval. Once it is approved it will be added to the NEPA document and resubmitted to TDOT. This requirement will add at least another 3 months to a process that has already taken over a year.
2019 Multimodal Access Grant for 4 Downtown Intersections	Foster/ Morris	Spring 2022	TDOT is still considering an abbreviated NEPA document instead of a full review. As of 3/29 TDOT was still working on this. NOTE: The request for this was presented to TDOT in AUGUST. Preliminary layout and grading have been submitted to the signal designer and signal design has begun. Work on preliminary plans has begun.
BCBS Healthy Place Grant	Morris/Lawrence	Summer of 2021	Construction was complete but some concrete had to be removed and re-poured. Sod is scheduled to be installed on Tuesday or Wednesday, June 1 or 2. BCBS has sent us the transfer agreement for review and signature. They have requested a formal ribbon cutting at a later date.
2020 TA Grant for Sidewalk Project along Fairgrounds & Royal Oak	Foster	Winter of 2023 (if awarded)	Grant application was submitted, award announcements will probably not come until summer of 2021.
Drainage Improvements	Foster/Morris/ Schrader	Ongoing	Public Works has done some ditch and culvert work in the Brooks St. & Atkins St. area which is helping with drainage. We are still trying to determine our best courses of action taking into consideration the obstacle of working on private property.